

STATE NUCLEAR POWER SAFETY INSPECTORATE

DESCRIPTION OF THE SERVICES PROVIDED BY STATE NUCLEAR POWER SAFETY INSPECTORATE ON THE ISSUE OF THE LICENCE REFERRED TO IN PARAGRAPH 1 OF ARTICLE 22 OF THE LAW ON NUCLEAR SAFETY, THE ISSUE OF THE PERMITS REFERRED TO IN SUBPARAGRAPHS 1–5 AND 8 OF PARAGRAPH 2 OF ARTICLE 22 OF THE LAW ON NUCLEAR SAFETY, CHANGE OF THE LICENCES AND THE PERMITS, REVOCATION OF THE SUSPENSION OF THE LICENCES AND THE PERMITS, REVOCATION OF THE LICENCES AND THE PERMITS

1.	Title of service	<p>The issue of the licence referred to in paragraph 1 of Article 22 of the Law on Nuclear Safety, the issue of the permit referred to in subparagraphs 1–5 and 8 of paragraph 2 of Article 22 of the Law on Nuclear Safety, change of the licence and the permit, revocation of the suspension of the licence and the permit, revocation of the licence and the permit provided by State Nuclear Power Safety Inspectorate (hereinafter called – VATESI).</p> <p>The unique numbers of the services in the System of Administrative and Public Services Catalogue (www.lietuva.gov.lt): PAS30321, PAS30017, PAS30322, PAS30323, PAS30320, PAS30318, PAS30319, PAS30316, PAS30314, PAS30313, PAS30317, PAS30315, PAS38575.</p>
2.	Recipients of service	<p>2.1. The licence referred to in subparagraph 1, 2 and 3 of paragraph 1 of Article 22 of the Law on Nuclear Safety:</p> <p>2.1.1. in case the nuclear installation is a nuclear power plant, a nuclear power plant unit or a research nuclear reactor, the licence can be issued only to a legal entity established in the manner laid down by a law of the Republic of Lithuania on the construction of a relevant nuclear installation;</p> <p>2.1.2. in the case of nuclear installation other than provided in the 2.1.1, the licence can be issued to a legal entity established in the Republic of Lithuania in the manner laid down by the law other legal acts.</p> <p>2.2. The licence referred to in subparagraph 4 of paragraph 1 of Article 22 of the Law on Nuclear Safety:</p> <p>2.2.1. in case a nuclear installation is a nuclear power plant, a nuclear power plant unit or a research nuclear reactor, the licence can be issued to:</p> <ul style="list-style-type: none"> - a legal entity specified in the law of the Republic of Lithuania on decommissioning of a relevant nuclear installation; - if such entity is not specified in the law on decommissioning of a relevant nuclear installation, the licence can be issued to a legal entity established in the Republic of Lithuania in the manner set forth by the laws and other legal acts. <p>2.2.2. in case of a nuclear installation other than provided in the 2.2.1, the licence can be issued to a legal entity established in the Republic of Lithuania in the manner laid down by the laws and other legal acts (SE Ignalina Nuclear Power Plant).</p> <p>2.3. The licence referred to in subparagraph 5 of paragraph 1 of Article 22 of the Law on Nuclear Safety can be issued to a radioactive waste manager whose status and business fundamentals are established by the Law on the Management of Radioactive Waste.</p>

		<p>2.4. The licence referred to in subparagraph 6 of paragraph 1 of Article 22 of the Law on Nuclear Safety can be issued to a carrier acting solely as a legal entity (“legal entity” is understood as a legal entity or another organisation, or a division thereof established in a Member State and pursuing economic and/or commercial activities in the Republic of Lithuania, a Member State of the European Union or in a state of the European Economic Area in the manner laid down by legal acts).</p> <p>2.5. The licence referred to in subparagraph 7 of paragraph 1 of Article 22 of the Law on Nuclear Safety can be issued solely to legal entity (“legal entity” is understood as a legal entity or another organisation, or a division thereof established in a Member State and pursuing economic and/or commercial activities in the Republic of Lithuania, a Member State of the European Union or in a state of the European Economic Area in the manner laid down by legal acts).</p> <p>2.6. The permit referred to in subparagraphs 1, 3, 4 or 5 of paragraph 2 of Article 22 can be issued to the licence holder indicated in sub-paragraphs 2 or 3 of paragraph 1 of Article 22 (licence for operation of a nuclear installation (installations) or licence for construction (to a builder (customer) and operation of a nuclear installation (installations)).</p> <p>2.7. The permit referred to in subparagraph 2 of paragraph 2 of Article 22 can be issued to the licence holder indicated in subparagraph 3 of paragraph 1 of Article 22 (licence for construction (to a builder (customer) and operation of a nuclear installation (installations)).</p> <p>2.8. The permit referred to in subparagraph 8 of paragraph 2 of Article 22 can be issued to the licence holder indicated in subparagraphs 2, 3 and 4 of paragraph 1 of Article 22 (licence for operation, licence for construction (to a builder (customer) and operation, as well as licence for decommissioning of a nuclear installation (installations)) when nuclear installation is nuclear power plant or a nuclear power plant unite.</p> <p>2.9. The recipient of the modification, revocation of suspension or revocation of the licence or permit are solely holder of the relevant licence or permit.</p>
3.	Type of service: electronic/ non-electronic	non-electronic
3.1.	Link to electronic service	—
3.2.	Link to application form (<i>when electronic service unavailable</i>)	<p>Application forms are made according to issue, amendment, suspension of the revocation as well as revocation of a licence or a permit. You can find application forms in VATESI website:</p> <ul style="list-style-type: none"> - for an issuance of a licence – Forma A1; - for an issuance of a permit – Forma A2; - for amendment of a licence or permit – Forma B12; - for suspension of revocation of a licence or permit – Forma C12; - for revocation of a licence or permit – Forma D12.

		<p>The application forms were approved by the Order of the Head of VATESI, Order No. 22.3-149 of 4th December, 2012 "On the Approval of Forms of Application for Issuance of Licences and Permits in the Area of Nuclear Energy, their Amendment, Revocation of their Suspension and their Revocation, as well as the Forms of Licence and Permit"</p> <p>Requirements for application are provided in paragraphs 4, 12, 33 and 47 of Regulations on the Issue of Licences and Permits for Activities in the Nuclear Energy Area the Resolution approved by the Resolution of the Government No. 722 of June 20th, 2012 (hereinafter – Regulations on the Issue of Licences and Permits for Activities in the Nuclear Energy Area). Lithuanian version of the document – <u>Branduolinės energetikos srities veiklos licencijų ir leidimų išdavimo taisyklės.</u></p>
4.	Timeframe of service	<p>The time-limits of the services depends on the specific type of licence or permit.</p> <p>4.1. A decision on the issue of the following types of licences have to be issued not later than within 24 months after submission of all duly completed application documents:</p> <ul style="list-style-type: none"> - licence for construction (to a builder (customer) of a nuclear installation (installations); - licence for operation of a nuclear installation (installations); - licence for construction (to a builder (customer) and operation of a nuclear installation (installations); - licence for decommissioning of a nuclear installation (installations); <p>4.2. A decision on the issue of the following types of licences have to be issued not later than within 12 months after submission of all duly completed application documents:</p> <ul style="list-style-type: none"> - licence for supervision of a closed radioactive waste repository (repositories); - licence for shipment of nuclear fuel cycle materials, and nuclear materials and fissile materials indicated in established quantities in Annex 1 of the Law on Nuclear Safety; - licence for acquisition, possession and usage of specified nuclear materials and fissile materials in quantities established in Annex 1 of the Law on Nuclear Safety. <p>4.3. The decision on the issue of the following types of permits have to be issued not later than within 30 days after receipt of all duly completed application documents:</p> <ul style="list-style-type: none"> - for first delivery of nuclear fuel to the site of a nuclear power plant, a nuclear power plant unit, a research nuclear reactor for the first time (unless this permit was applied for by a licence holder of the licence for construction (to a builder (customer) of a nuclear installation (installations) or the licence for construction (to a builder (customer) and operation of a nuclear installation (installations); - for delivery of nuclear and/or nuclear fuel cycle materials to the site of a nuclear installation, with the exception of a nuclear power plant unit and a research nuclear reactor, and/or for the first test while using nuclear and/or nuclear fuel cycle materials in such nuclear installations (unless this permit was applied for by a licence holder of the licence for construction (to a builder (customer) of a nuclear

		<p>installation (installations) or the licence for construction (to a builder (customer) and operation of a nuclear installation (installations) when decision have to be issued no later than 4 months after receipt of all duly completed application documents);</p> <ul style="list-style-type: none"> - for start-up a nuclear reactor after its shut-down; <p>4.4. A decision on the issue of a permit for the first start-up of a nuclear power plant unit or a research nuclear reactor have to be issued not later than within 90 days after submission of all duly completed documents.</p> <p>4.5. A decision on the issue of a permit for industrial operation of a nuclear installation have to be issued not later than within 60 days after submission of all duly completed documents.</p> <p>4.6. A decision to perform decontamination and/or dismantling of radionuclide-contaminated structures, systems and components of a nuclear power plant, a nuclear power plant unit during final shut down or decommissioning shall be issued no later than within 90 days after the submission of all duly completed documents.</p> <p>4.7. Any decision to amend a licence (with exception of cases of 4.9 and 4.10) have to be taken within 30 calendar days after receipt of the application.</p> <p>4.8. When applying for a common licence together with an amendment of other licence (licences) regarding nuclear installations, at least one of which has not been licensed by the same type of licence referred to in sub-paragraph 1, 2, 3 or 4 of paragraph 1 of Article 22 of the Law on Nuclear Safety, the decisions on the issue and the amendment have to be taken not later than within 24 months after submission of all duly completed application documents.</p> <p>4.9. When applying for a common licence together with an amendment of other licence (licences) regarding nuclear installations or nuclear either nuclear fuel cycle materials, at least one of which has not been licensed by the same type of licence referred to in sub-paragraph 5, 6 or 7 of paragraph 1 of Article 22 of the Law on Nuclear Safety, the decisions on the issue and amendment have to be taken not later than within 12 months after submission of all duly completed application documents.</p> <p>4.10. A decision on revocation of the suspension of the licence or permit shall be taken not later than within 10 working days after receipt of the application.</p> <p>4.11. A decision to revoke the licence or permit shall be taken within 20 working days.</p>
5.	Fees of service	<p>The fees for the services is fixed in the List of Specific National Charges approved by the Government of the Republic of Lithuania on 15th December of 2000 by the Resolution No. 1458 "On the Approval of the List of Specific National Charges and the Rules for Payment and Return of the National Charges" as follows:</p> <ul style="list-style-type: none"> - fees for issuing licences and permits provided in sub-sections 3.81, 3.82, 3.83; - fees for the change of licences and permits provided in sub-sections 4.594 and 4.595. <p>The services for the revocation of suspension and revocation of the licence or permit are free of charge.</p>

6.	Methods and procedure of payment for the service (includes cross-border)	<p>The fee is paid:</p> <ul style="list-style-type: none"> - into the budget revenue collection account of the State Tax Inspectorate under the Ministry of Finance of the Republic of Lithuania or - at the entities, their units or their intermediary units that provide the collection services. <p>Information on collection accounts, collection entities and their units or their intermediaries units, as well as payment procedures are laid down on the website of State Tax Inspectorate http://www.vmi.lt/cms/en/mokesciai</p> <p>When paying for a service, it is important to put the payment code. The fee code for VATESI services is 5780.</p>
7.	Description of process for obtaining a service	<p>The service can only be provided after revision and evaluation of the documents, that are specified for the specific licence or permit and laid down in the Regulations on the Issue of Licences and Permits for Activities in the Nuclear Energy Area, other documents that are necessary for revocation of the suspension or revocation of the licence and permit.</p> <p>The application and application documents have to be submitted to VATESI by mail, by electronical means or via the Service and Product Contact Centre. The process is described in more detail on the VATESI website Licences and Permits in the Field of Nuclear Energy.</p>
8.	List of documents to be submitted to obtain a permit	<p>8.1. The documents to be submitted by an applicant for a specific application to issue or amend licence and permit are set out in paragraph 4, 6–12, 15–20¹, and 34 of the Regulations on the Issue of Licences and Permits for Activities in the Nuclear Energy Area .</p> <p>8.2. When applying for revocation of a suspension of a licence or permit, the applicant has to submit documents confirming that the violations (insufficiencies) leading to the suspension of the licence or permit have been eliminated.</p> <p>8.3. When applying for revocation of a licence or permit, the applicant shall provide information showing that revocation is possible according to the Article 29 of the Law on Nuclear Safety.</p>
9.	Contact details of the service provider (position of responsible employee, name and surname, e-mail, phone no.)	<p>The Head of the Project Management Division Ovidijus Šeštokas Tel. (8 5) 2661 595 E-mail ovidijus.sestokas@vatesi.lt</p> <p>Chief Inspector of the Project Management Division Birutė Purlienė Tel. (8 5) 2665 896 E-mail birute.purliene@vatesi.lt</p>
10.	Procedure for appealing actions (inaction) of the service provider	<p>Decisions of VATESI (except decisions regarding the revocation of a licence or permit) may be appealed to the Lithuanian Administrative Disputes Commission (Vilnius str. 27, 01402 Vilnius) under the procedure established by the Law on Pre-Trial Administrative Disputes of the Republic of Lithuania or to Vilnius Regional Administrative Court (Žygimantų str. 2, 01102 Vilnius) under the procedure established by the Law on Administrative Proceedings of the Republic of Lithuania optionally, but not later than</p>

		<p>one month from the date of the notification of the decision to the party.</p> <p>Decisions of VATESI regarding the revocation of a licence or permit may be appealed to Vilnius Regional Administrative Court (Žygimantų str. 2, 01102 Vilnius) under the procedure established by the Law on Administrative Proceedings of the Republic of Lithuania, but not later than one month from the date of the notification of the decision to the party.</p> <p>If VATESI fails to fulfil its duties or delays in resolving the matter and fails to resolve it within the prescribed time limit, such failure to act may be appealed within 2 months from the date of expiry of the time limit for resolving the matter prescribed by law or any other regulation.</p>
11.	Contacts of organizations that can provide information or practical assistance to recipients (if known)	—