

## STATE NUCLEAR POWER SAFETY INSPECTORATE

### DESCRIPTION OF THE PROVISION OF ADMINISTRATIVE SERVICES OF ISSUING, REVISING, CANCELING OF SUSPENSION AND REVOKING PERMITS IN THE FIELD OF NUCLEAR ENERGY, DEFINED IN SUBPARAGRAPHS 6–7 OF PARAGRAPH 2 OF ARTICLE 22 OF LAW ON NUCLEAR SAFETY OF THE REPUBLIC OF LITHUANIA

|      |  |  |
|------|--|--|
| 1.   | Title of administrative service                            | Issuance, revision, cancellation of suspension and revocation of permits in the field of nuclear energy, defined in the Subparagraphs 6–7 of the Paragraph 2 of the Article 22 of the Law on Nuclear Safety of the Republic of Lithuania (for shipment of radioactive waste, generated during the nuclear fuel cycle, or spent nuclear fuel).  |
| 2.   | Recipients of administrative service                       | <p>2.1. Permits in the field of nuclear energy, defined in the Subparagraphs 6–7 of the Paragraph 2 of the Article 22 of [12.1] (hereinafter – permits) can be obtained by:</p> <p>2.1.1. a consignor (holder) of radioactive waste, generated during the nuclear fuel cycle, or of spent nuclear fuel, who can be a natural person or legal entity, for exporting radioactive waste, generated during the nuclear fuel cycle, or spent nuclear fuel from the Republic of Lithuania to any other EU Member State;</p> <p>2.1.2. a consignee of radioactive waste, generated during the nuclear fuel cycle, or of spent nuclear fuel, who can be a natural person or legal entity, for importing (by reshipment) radioactive waste, generated during the nuclear fuel cycle, or spent nuclear fuel to the Republic of Lithuania from any third country;</p> <p>2.1.3. a natural person or legal entity in charge of the shipment within the Republic of Lithuania, for transit shipment from a third country to a third country through the EU Member States, where the Republic of Lithuania is the first EU Member State of transit;</p> <p>2.1.4. a consignor (holder) of radioactive waste, generated during the nuclear fuel cycle, or of spent nuclear fuel, who can be a natural person or legal entity, for exporting radioactive waste, generated during the nuclear fuel cycle, or spent nuclear fuel from the Republic of Lithuania to a third country.</p> <p>2.2. Permits, defined in the Subparagraphs 6–7 of the Paragraph 2 of the Article 22 of [12.1] shall not be issued to the person, which has no valid certificate, indicated in the Subparagraph 1 of the Paragraph 1 of the Article 22<sup>1</sup> of [12.1], when such certificate is required in accordance with [12.1].</p> <p>2.3. Administrative services of revision, cancellation of suspension and revocation of permits may be obtained by the holders of permits, indicated in the Subparagraphs 6–7 of the Paragraph 2 of the Article 22 of [12.1].</p> |
| 3.   | Type of administrative service: on-line / off-line service | Off-line services  |
| 3.1. | Link to on-line administrative service (if                 | –  |

|      |   |  |
|------|---|--|
|      | <i>service is on-line)</i>  |  |
| 3.2. | Link to application form(s) ( <i>if service is off-line)</i>                          | <p>3.2.1. Approved application forms are presented in [12.2] and shall be filled according to the type of Application:</p> <p>3.2.1.1. Application form for the permit to import radioactive waste to the Republic of Lithuania from a third country, to export to a third country, to transit radioactive waste through the Republic of Lithuania from and to a third country, where the Republic of Lithuania is the first EU Member State of transit – Annex 3;</p> <p>3.2.1.2. Application form for the permit to export radioactive waste to any other EU Member State – Annex 7;</p> <p>3.2.1.3. Application form for the permit to export spent fuel to any other EU Member State – Annex 14.</p> <p>3.2.2. The requests for revision, cancellation of suspension and revocation of permits shall be submitted to the State Nuclear Power Safety Inspectorate (hereinafter – VATESI) in a free form application.</p>                        |
| 3.3. | Links to descriptions of administrative service                                       | <p><a href="#">PAS30162</a> (Permit to transport (import, export and transit) radioactive waste, generated during the nuclear fuel cycle,);</p> <p><a href="#">PAS30318</a> (Permit to transport (import, export and transit) spent fuel).</p>   |
| 4.   | Provision duration of administrative service  | <p>4.1. The duration of the procedure of issuance of permits is defined in the Paragraph 11 of the Article 26 of [12.1]: the decision on issuance of the permit is taken within the time limits set by [12.2] and / or other legislation, but in any case not later than within 5 months, including the possible extension of the term.</p> <p>4.2. Permits shall be revised at the request of the permit holder upon a change of the permit holder's details. The decision on the revision of the permit is taken within 30 calendar days from the date of the request (Paragraph 1 of the Article 26 of [12.1]).</p> <p>4.3. The decision on the cancellation of suspension of permit is taken not later than within 10 business days from the date of the request (Paragraph 7 of the Article 27 of [12.1]).</p> <p>4.4. The decision on the revocation of permit is taken not later than within 20 business days (Paragraph 25 of [12.5]).</p> |
| 5.   | Price of administrative service   | <p>The amount of the obligatory State fee is defined in Subparagraphs 4.594.6 and 4.594.7 of [12.3] – Issuance of the permits.</p> <p>The revision, cancellation of suspension and revocation of permits shall be free of charge.</p>  |
| 6.   | Means of payment and procedure ( <i>including the payment option for foreigners</i> ) | <p>The obligatory State fee is paid into any budget revenue collection account published on the website of the State Tax Inspectorate under the Ministry of Finance: <a href="https://www.vmi.lt/cms/biudzeto-pajamu-surenkamoji-saskaita">https://www.vmi.lt/cms/biudzeto-pajamu-surenkamoji-saskaita</a>.</p> <p>Payee of the obligatory State fee – the State Tax Inspectorate under the Ministry of Finance.</p> <p>When paying for the administrative service, it is important to indicate the payment code. When paying obligatory State fee for administrative services specified in this description the payment code is <b>5780</b>.</p>  |
| 7.   | Description of administrative   | <p>7.1. Issuance of the permits: the applicant for obtaining permit, submits to VATESI an approved form application to issue a permit either directly, by post, by courier, via National electronic despatch</p>   |

|     |   |   |
|-----|---|---|
|     | service procedure   | <p>information system using postal network or other electronic means, or through the Point of Single Contact for Services and Products together with the documents applicable for the concrete application form, specified in [12.2].</p> <p>7.2. Revision, cancellation of suspension and revocation of permits: the holder of the permit submits the requests to VATESI to revise, cancel the suspension of or revoke the permit either directly, by post, by courier, via National electronic despatch information system using postal network or other electronic means, or through the Point of Single Contact for Services.</p>   |
| 8.  | Information and documents to be submitted   | <p>8. The documents, which a natural or legal person shall submit together with the application for the permit are defined in:</p> <p>8.1. Subparagraph 33.1 of [12.2] – to obtain the permit to export radioactive waste and spent nuclear fuel to any other EU Member State;</p> <p>8.2. Subparagraphs 39.1 and 39.2 of [12.2] – to obtain the permit to import radioactive waste and spent nuclear fuel to the Republic of Lithuania from any third country;</p> <p>8.3. Subparagraph 41.1 of [12.2] – to obtain the permit to export radioactive waste and spent nuclear fuel from the Republic of Lithuania to any third country.</p>  |
| 9.  | Administrative service provider   | <p>Head of the Division of Transportation and Radiation Safety<br/>Kristina Tumosiene<br/>Tel.: (8 5) 2661 591<br/>E-mail: <a href="mailto:kristina.tumosiene@vatesi.lt">kristina.tumosiene@vatesi.lt</a></p> <p>VATESI Deputy Head for Radiation Safety Darius Lukauskas<br/>Tel.: (8 5) 266 1593<br/>E-mail: <a href="mailto:darius.lukauskas@vatesi.lt">darius.lukauskas@vatesi.lt</a></p>   |
| 10. | Procedure for appealing (inaction) decisions adopted by administrative service provider | <p>Decisions of VATESI (except decisions regarding the revocation of a permit) may be appealed to the Lithuanian Administrative Disputes Commission (Vilnius str. 27, 01402 Vilnius) under the procedure established by the Law on Pre-Trial Administrative Disputes of the Republic of Lithuania or to Vilnius Regional Administrative Court (Zygimantu str. 2, 01102 Vilnius) under the procedure established by the Law on Administrative Proceedings of the Republic of Lithuania optionally, but not later than one month from the date of the notification of the decision to the party.</p> <p>Decisions of VATESI regarding the revocation of a permit may be appealed to Vilnius Regional Administrative Court (Zygimantu str. 2, 01102 Vilnius) under the procedure established by the Law on Administrative Proceedings of the Republic of Lithuania, but not later than one month from the date of the notification of the decision to the party.</p> <p>If VATESI fails to fulfil its duties or delays in resolving the matter and fails to resolve it within the prescribed time limit, such failure to act may be appealed within 2 months from the date of expiry of the time limit for resolving the matter prescribed by law or any other regulation.</p> |
| 11. | Contacts of organisations that can provide information or practical                     | –   |

|     |   |   |
|-----|---|---|
|     | assistance to recipients ( <i>if such organisations are known</i> ) |   |
| 12. | Applicable legislation  | <p>12.1. <a href="#">Law on Nuclear Safety of the Republic of Lithuania</a>;</p> <p>12.2. <a href="#">The Order No. V-1271/22.3-139, December 24th, 2008, approved by the Minister of Health and the Head of the State Nuclear Power Safety Inspectorate On the approval of “Rules on shipment, import, transit and export of radioactive material, radioactive waste and spent nuclear fuel“</a>;</p> <p>12.3. <a href="#">The Resolution No. 1458, December 15th, 2000, of the Government of the Republic of Lithuania ”On approval of List of Values of Concrete State Fees and Approval of Rules on Payment and Refund of State Fee“</a>;</p> <p>12.4. <a href="#">The Resolution No. 722, June 20th, 2012, of the Government of the Republic of Lithuania Regarding the Approval of Regulations on the Issue of Licenses and Permits Necessary to Engage in Nuclear Energy Activities</a>;</p> <p>12.5. <a href="#">The Resolution No. 875, 22nd August, 2007, of the Government of the Republic of Lithuania ”On Approval of Rules for Handling of Applications and Complaints and Providing Services for Persons in Public Administration Institutions“</a>.</p> |

---